PPD Business Meeting Minutes
> chair: Alison Lister (away)
> vice-chair: Claudio Kopper
> secretary: David Morrissey
>
> (- see slides by Claudio)
> - Alison Lister is away
> - no minutes for 2017 meeting due to mis-communication
> - CAP sessions: 10 PPD, 4 together with other divisions
> - student talks front-loaded to allow judging in CAP competition
> - 2 posters submitted but only one displayed, moved to CAP competition
> - but no PPD poster award
> - number of poster and oral presentation submissions down, but lower
> - overall attendance at this CAP congress
> - 4 students in the competition not CAP or PPD members - many emails sent!
>   - Tony Noble suggested contacting student supervisors as well
> - PPD nominates an invited speaker every second year - plan for 2019!
> - PPD thesis award rules changed (in 2017) to require at at least 3
> - entries for an award to be given (up from at least 5), and theses to
> - be moved to the next year if the minimum number of entries is not met
> - award to be given in 2018 based on 4 entries
> - Brigitte Vachon suggested documenting criteria for thesis award
>   - PPD board will make a draft and send it to members
> - questions: - does a recipient need to be a CAP member when award given or when thesis submitted?
>   - should a CAP membership be included in the award?
>   - should PPD cover CAP congress registration as well?
>   - what expenses does TRIUMF cover for TRIUMF talk?
> - PPD does not have funds to expand thesis award contribution
> - 379 members for 2018, down from 418, but up from previous years
> - PPD finances are stable with a float of about $9k
> - a volunteer was requested to take on PPD website maintenance
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> Comments:
> - PPD session attendance has been good
> - some neutrinoless double beta decay talks were in DNP sessions but
> SNO+ talks in PPD sessions
> - 8am session starts are difficult (especially after the banquet)